



**Committee:** OVERVIEW AND SCRUTINY COMMITTEE

**Date:** WEDNESDAY, 9<sup>TH</sup> DECEMBER 2015

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

Councillors are reminded that as Members of overview and scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

## A G E N D A

**1. Apologies for Absence**

**2. Minutes**

Minutes of the Meeting held on Wednesday, 18<sup>th</sup> November, 2015 (previously circulated).

**3. Items of Urgent Business authorised by the Chairman**

**4. Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

**5. Consideration of any requests for Councillor Call for Action (in accordance with the process)**

**6. Consideration of any Petitions (in accordance with the process)**

**7. Locality Working**

## **8. Update on the Portas Project**

A member of the Town Team will provide an update on the Project at the meeting.

## **9. Discussions with Councillor Eileen Blamire**

Leader of the Council and Cabinet Member with Responsibility for:

- Relationships with other Councils.
- Communications.
- Performance Management.
- Democratic Services, legal and HR.

Councillor Blamire has been invited to attend the meeting.

## **10. Work Programme Report (Pages 1 - 3)**

Report of the Chief Officer (Governance).

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Nigel Goodrich (Chairman), June Ashworth (Vice-Chairman), Lucy Atkinson, Alan Biddulph, Brett Cooper, Rob Devey, Caroline Jackson, David Whitaker and Phillippa Williamson

### **(ii) Substitute Membership**

Councillors Tracy Brown (Substitute), Andrew Gardiner (Substitute), Geoff Knight (Substitute), Roger Mace (Substitute), Terrie Metcalfe (Substitute), Abi Mills (Substitute) and Nicholas Wilkinson (Substitute)

### **(iii) Queries regarding this Agenda**

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email [jkay@lancaster.gov.uk](mailto:jkay@lancaster.gov.uk).

### **(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democraticsupport@lancaster.gov.uk](mailto:democraticsupport@lancaster.gov.uk).

MARK CULLINAN,  
CHIEF EXECUTIVE,  
TOWN HALL,  
DALTON SQUARE,  
LANCASTER, LA1 1PJ

Published on Tuesday, 1<sup>st</sup> December 2015.

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
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## Work Programme Report

**9<sup>th</sup> December 2015**

### Report of the Chief Officer (Governance)

<b>PURPOSE OF REPORT</b>
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To provide Members with an update of the Committee's Work Programme.

<b>This report is public.</b>
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#### RECOMMENDATIONS

- (1) That Members note the Work Programme, as detailed in Appendix A to the report.
- (2) That Members consider whether they would like to include any further items in the Work Programme.

#### 1. Introduction

Members are requested to consider the Work Programme attached at Appendix A.

#### 2. Updates

At the last meeting Members discussed the possibility of a Task Group to consider the night time economy in Lancaster and Morecambe. The Committee agreed that Members interested in the Task Group would meet with officers to scope the Task Group and report back to the Committee, if possible, at this meeting. A verbal update will be provided at the meeting.

Scoping of a possible Task Group on the local economy will be reported back, if possible, to the 27<sup>th</sup> January 2016 Committee meeting.

<b>SECTION 151 OFFICER'S COMMENTS</b>
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The Section 151 Officer has been consulted and has no further comments.

<b>MONITORING OFFICER'S COMMENTS</b>
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The Monitoring Officer has been consulted and has no further comments.

<b>BACKGROUND PAPERS</b>	<b>Contact Officer:</b> Jenny Kay
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None.

<b>Telephone:</b> 01524 582065
<b>E-mail:</b> <a href="mailto:jkay@lancaster.gov.uk">jkay@lancaster.gov.uk</a>

**OVERVIEW AND SCRUTINY WORK PROGRAMME 2015/16**

<b><u>Matter for Consideration</u></b>	<b><u>Officer Responsible /External</u></b>	<b><u>Expected Date of Meeting</u></b>
Update on the Portas Project.	Morecambe Town Team.	9 <sup>th</sup> December 2015.
Child Bus Fares in the Lancaster and Morecambe Area.	Stagecoach. Bus User Group.	27 <sup>th</sup> January 2016.
CCTV.	Chief Officer (Environment).	27 <sup>th</sup> January 2016.
Update on the Draft Renewable Energy Strategy.	Chief Officer (Environment).	Feb/April 2016.
Annual consideration of Older People's Issues (inviting Age UK and other relevant agencies).	External organisations. Cabinet Member with Responsibility and the Champion for Older People to be invited to the meeting.	Summer 2016.
Experiences of change from the Cabinet to Committee Governance system.	Chief Officer (Governance).	Site visit to Fylde Borough Council April 2016.
Promoting the Local Economy.	Chief Officer (Regeneration and Planning).	TBA.
Licensing Scheme for Private Sector Rented Properties.	Chief Officer (Health and Housing).	TBA.
Update report on Health Scrutiny.	Clinical Commissioning Group. Invite the City Council's representative on the County Council's Health Scrutiny Committee.	TBA when appropriate.
Royal Lancaster Infirmary - Care Quality Commission's report.	UHMBT Officers. Invite the City Council's representative on the County Council's Health Scrutiny Committee.	TBA when appropriate.

**Briefing Notes**

<b><u>Matter for Consideration</u></b>	<b><u>Date Requested</u></b>	<b><u>Officer Responsible</u></b>	<b><u>Date Circulated</u></b>
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**Cabinet Members Attending**

<b><u>Cabinet Member with Responsibility</u></b>	<b><u>Link Member</u></b>	<b><u>Expected Date of Overview and Scrutiny Meeting</u></b>
Councillor Margaret Pattison, Cabinet Member with Responsibility for Markets, Voluntary Sector, Older People and ICT.	Councillor Nigel Goodrich.	14 <sup>th</sup> October 2015.
Councillor David Smith, Cabinet Member with Responsibility for Community Safety, Clean and Green.	Councillor Brett Cooper.	18 <sup>th</sup> November 2015.
Councillor Eileen Blamire, Leader of the Council with Responsibility for Relationships with other Councils, Communications, Performance Management, Democratic Services, Legal and HR.	Councillor Nigel Goodrich.	9 <sup>th</sup> December 2015.

**Note:** Cabinet Members will be requested to provide a summary on their areas of responsibility, information on services and upcoming and ongoing issues that the Committee should be aware of.

**Task Groups**

<b><u>Task Group Topic</u></b>	<b><u>Dater</u></b>	<b><u>Progress</u></b>
Litter in the District.	15 <sup>th</sup> June 2015.	To be kept as a reserve item at present.  Cabinet Member invited to discuss potential for a Task Group on 18 <sup>th</sup> November 2015.